**Oxford Energy Academy’s IAG statement of service**

The OEA’s vision of ‘inspiring people to realise their potential’ is delivered through:

Discrete provision of information advice & guidance (IAG) embedded within learning and employment related services

Effective IAG is essential for enabling individuals to take responsibility for their life choices and progress in learning and work. Good careers advice is critical if people are to raise their aspirations and capitalise on the opportunities available to them.

OEA is committed to ensuring that everyone who accesses our Apprenticeship’s and training are supported in making informed choices about their future.

**Our IAG mission**

All Apprentices will have access to good quality information and advice around future learning and Career opportunities.

Our staff will be suitably trained to deliver our services and support diverse needs.

OEA will tailor our services to meet individual needs, fully embedding equality and diversity considerations.

OEA will ensure Apprentices understand enough about the world of work to know what skills they need to succeed in getting and keeping a job and progress throughout their career.

OEA will use career and local Companies information to inform our services to the apprentices, ensuring our provision is relevant and supports individual progression.

Our curriculum-based learning will be linked to careers advice and guidance, ensuring our offer meets learner needs and the demands of employers

OEA will advise on work experience opportunities to help explore career opportunities and expand networks with local Companies.

**Success measures**

Staff observation and Quality review grades

Staff qualification and skills matrix

Stakeholder feedback

Monitoring of files

Retention rates

Success rates (achievement, job sustainability, increased confidence to learn and develop)

External support from Peninsula

Dave Bendell

Director

Review date Feb 2026